

**Extension Request Information**

This form is for **new clients only** Please print or type your information.

**Returning clients** if we prepared your 2017 tax return do not complete this form. We will automatically prepare an extension for 2018 if we have not received your information.

Taxpayer Name (line 1\*): \_\_\_\_\_

Spouse's Name (line 2\*): \_\_\_\_\_

Taxpayer Phone: \_\_\_\_\_

Spouse Phone: \_\_\_\_\_

Taxpayer Email: \_\_\_\_\_

Spouse E-Mail: \_\_\_\_\_

Taxpayer Social Security # \_\_\_\_\_

Spouse Social Security # \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Referral source: \_\_\_\_\_

You are requesting an extension of time to file your 2018 tax return with the understanding that tax happens will be preparing your 2018 tax return. If we do not prepare your 2018 return, you will be bill a \$25 fee.

This extension gives you until October 15, 2019 to file this return. **An extension DOES NOT extend the time to PAY your 2018 taxes.** Your taxes owed, or an estimate of your taxes owed is due April 15<sup>th</sup>. You can make a payment online <https://www.irs.gov/payments> It is too late for us to determine an estimate for you. If you pay too much you will get a refund.

Taxpayer signature: \_\_\_\_\_ Date signed \_\_\_\_\_

Spouse Signature: \_\_\_\_\_ Date  
signed \_\_\_\_\_

**The taxpayer and / or the spouse must sign (both signatures are not required)**