

**Extension Request Information**

This form is for **new clients only** Please print or type your information.

**Returning clients** if we prepared your 2016 tax return do not complete this form. We will automatically prepare an extension for 2017 if we have not received your information.

Taxpayer Name (line 1\*): \_\_\_\_\_

Spouse's Name (line 2\*): \_\_\_\_\_

Taxpayer Phone: \_\_\_\_\_

Spouse Phone: \_\_\_\_\_

Taxpayer Email: \_\_\_\_\_

Spouse E-Mail: \_\_\_\_\_

Taxpayer Social Security # \_\_\_\_\_

Spouse Social Security # \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Referral source: \_\_\_\_\_

You are requesting an extension of time to file your 2017 tax return with the understanding that tax happens will be preparing your 2017 tax return. If we do not prepare your 2017 return, you will be bill a \$25 fee.

This extension gives you until October 15, 2018 to file this return. **An extension DOES NOT extend the time to PAY your 2017 taxes.** Your taxes owed, or an estimate of your taxes owed is due April 17<sup>th</sup>. If you think you will owe this year and are able to make a payment by April 13th please let us know what you can pay. It is to late for us to determine an estimate for you. If you pay too much you will get a refund.

Taxpayer signature: \_\_\_\_\_ Date signed \_\_\_\_\_

Spouse Signature: \_\_\_\_\_ Date signed \_\_\_\_\_

**The taxpayer and / or the spouse must sign (both signatures are not required)**